

Date: _____ Applicant name: _____

Current address: _____

Mobile phone: _____ Email: _____

Permanent address: _____

Are you eligible to work in the United States? Yes No Pronouns (optional): _____

Education

College (currently enrolled): _____

Address: _____

Anticipated graduation date: _____ Years attended: _____

Major: _____ Minor: _____

Other colleges or universities attended: _____

Name of cooperating educator: _____ Phone number: _____

Employment history

Employer: _____ Position: _____

Address: _____

Supervisor: _____ Position: _____

Duties: _____

Employer: _____ Position: _____

Address: _____

Supervisor: _____ Position: _____

Duties: _____

Internship Description

Project Uplift is an internship offered to current students or 2024 graduates from local colleges and universities in Nashville. The successful applicant will have the opportunity to curate, design, market, and create programming for an installation featuring a local artist. The piece, a vinyl cling showcasing an assemblage of the artist's work, will be installed in the elevator accessible on the Frist Art Museum's Main Level outside the Auditorium. The intern will be mentored by our curators as they develop the foundation of the exhibition—creating the title, artist bio, and other written materials. After working with the Curatorial team, the intern will work with our in-house Design team to design the title treatment, exhibition layout, and supplementary graphics. The final design will be completed by the end of the internship, with the installation to follow shortly after.

The student will also work with the Education department to create a public program accompanying the installation and the Communications department to create a campaign to promote the installation and related programming. This project will be fast-paced with fixed deadlines—please choose artists who have existing artwork(s) that could be comfortably reproduced within the elevator space. The interior dimensions of the elevator are 98 in. high by 81 in. wide by 64 1/2 in. deep. See the next page for a diagram of the space.

Application process

To be considered for an internship, you must submit a packet containing all of the following:

- A cover letter explaining why you would like to participate in Project Uplift at the Frist Art Museum and how it fits into your long-term career goals

- A letter of recommendation from a faculty member

- A completed Intern Application Form

- A PDF or a link to the work of 1–3 local artists enrolled in a college or university. The artists must be willing to participate and commit to the proposed timeline before the application is submitted.

Project Overview

- This internship runs from May to August (see timeline below).
- The application deadline is March 25, 2024.
- Interviews will be held March 26–April 8, 2024.
- The start date will be May 17 with the artist selected by May 31 and the artwork selected by June 14.
- The internship ends August 9 and the exhibition opens on August 29.
- This intern and artist will both be paid.
- The selected artwork will wrap the elevator and must be completed before the internship begins. The artist can work in any medium, but the piece will be reproduced as a vinyl cling that fits the elevator. The artwork must be photographed/ reproduced at a large scale. The elevator dimensions to share with the artist are below.

Your application must be submitted as a PDF to internships@FristArtMuseum.org with the following filename format: LastName_FirstName_UpLift2024app

I hereby affirm that the information provided on this application or about the processing of this application (and accompanying documents, if any) is true and complete to the best of my knowledge. I understand that false statements or significant omissions made on or about my application and accompanying documents shall be considered sufficient reason for dismissal, regardless of when discovered. This application does not necessitate an internship offer. If my application is accepted, I agree to conform to the rules and regulations of the Frist Art Museum, and I also agree that my internship can be terminated at any time.

Signature: _____ Date: _____

The Frist Art Museum is deeply dedicated to diversity, equity, accessibility, and inclusion at all levels of governance, management, and operations. The Frist Art Museum is committed to offering equal participation in all programs without regard to race, creed, national origin, age, gender, marital status, or disability. The Frist Art Museum is an equal opportunity employer that values and seeks out a diversity of perspectives.

This is a competitive program: applying for a position DOES NOT guarantee you an internship. You will be immediately notified by email when your packet has arrived. We will contact those whom we wish to interview.

Timeline

MAY	JUNE	JULY	AUG
Intern begins	Mentored by Design	Mentored by Marketing and Education	Exhibition installed
Mentored by Curator	Title, chat, bio, label, exhibition designed	Campaign designed	
Title selected Work selected		Programming created	

Elevator Dimensions

2121

Front Exterior Doors:
89.5 x 42"

Left Interior Wall:
98 x 64.5"

19.5212119.5

Front Interior Wall w/ Doors: 98 x 81"

Right Interior Wall:
98 x 64.5"

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Ceiling:
81 x 64.5"

Back Interior Wall:
98 x 81"

If you have any questions, please contact internships@FristArtMuseum.org.