

Employment history

Starting with your most recent employer, provide all the information requested (attach an additional sheet if necessary):

Employer _____ Position _____

Address _____ Phone _____

Immediate supervisor and title _____

Start date _____ End date _____ Salary _____

Job summary _____

Reason for leaving _____

Employer _____ Position _____

Address _____ Phone _____

Immediate supervisor and title _____

Start date _____ End date _____ Salary _____

Job summary _____

Reason for leaving _____

Employer _____ Position _____

Address _____ Phone _____

Immediate supervisor and title _____

Start date _____ End date _____ Salary _____

Job summary _____

Reason for leaving _____

Unemployment record

Please account for employment gaps of longer than one month in duration, since leaving school or work to the present:

Other skills and qualifications

Summarize any job-related training, skills, licenses, and/or qualifications:

Educational history

List school names and locations, years attended, and degrees earned:

High school _____ City _____ State _____

Years attended _____ Graduated Degree _____

College _____ City _____ State _____

Years attended _____ Graduated Degree _____

Technical training _____

Other _____

References

List three references (do not include relatives). Provide their names, phone numbers, email addresses, relationship to you, and years known.

Name _____ Relationship _____ Years known _____

Phone _____ Email _____

Name _____ Relationship _____ Years known _____

Phone _____ Email _____

Name _____ Relationship _____ Years known _____

Phone _____ Email _____

Please read this carefully before signing:

I hereby authorize the Frist Art Museum to contact, obtain, and verify the accuracy of information contained on this application from all previous employers, educational institutions, and references. I also hereby release from liability the Frist Art Museum and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application and immediate termination of employment, if I am employed, or whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or the Frist Art Museum can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I understand that it is the policy of the Frist Art Museum not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing and that I seek employment under these conditions.

Applicant signature _____ Date _____